



# ★ Wanted ★ 1 Team Parent



(Moms OR Dads will do)

Every coach needs a little help now and then and that's where the Team Parent can become a great help. The demands of running a team are numerous and often a Coach's time is spent with the business of coaching players. This is where the Team Parent can be of help to any coaching staff. Their job is to take on some of the duties of organization so that the coaching staff can concern themselves with coaching players.

## **Some of the Team Parent's responsibilities are:**

1. Set up a schedule for refreshments responsibilities for each game
2. Act as a liaison between the coach and parents
3. Help ensure that Picture Day is well attended
4. Hand out the Forest Glen Newsletters
5. Collect vacation dates of players
6. Recruit next year's team parent
7. Working with the coach, organize the end-of-year activity for your team

## **The ideal Candidate may have these qualities:**

- A. The desire to be involved
- B. Flexibility in at home or at work schedule
- C. Good organizational and communication skills
- D. Reliability and commitment
- E. Willingness to take the time  
(Average? 1 hour per week. Reality? Sometimes more, sometimes less)

Remember - No one gets paid at Forest Glen but this is our philosophy on Volunteers:

***"Volunteers work for free, but they don't work for nothing,  
...each child's success is our reward"***

# Being a Team Parent is Easy

## Here's how you to it!

### 1. **Set up a schedule for refreshments responsibilities for each game**

- Use roster and game schedule
- Assign each player/parent a game to be responsible for snacks (oranges) and drinks for the end of the game (*Please - NO carbonated or caffeinated drinks*)
- If the assigned player/parent cannot bring refreshments on the day they are scheduled, they must contact another player/parent and switch dates with them
- Team parents should call players prior to the game they are scheduled to bring refreshments as a reminder

### 2. **Act as a liaison between the coach and parents**

- Coaches are often too taxed and it is important that the team parent be a conduit between them and the other parents on the team
- Address any concerns or questions you or your team may have

### 3. **Help ensure that Picture Day is well attended**

- Picture Day has always been a very important day for the morale of any team and full attendance is always important
- An extra reminder from the Team Parent is always a good idea

### 4. **Hand out the Forest Glen Newsletters**

- If you have ever coached, you know that handing out newsletters to players often means a letter that gets put in a bat bag and forgotten
- Team Parents should give these directly to parents to ensure they are read

### 5. **Collect vacation dates of players**

- It is very important that coaches know when players will be away and a Team Parent can be of great assistance in gathering this information for the coach

### 6. **Recruit next year's team parent**

- It's always a good idea to look for your own replacement so as to ensure that the responsibility of Team Parent can be shared from year to year

### 7. **Working with the coach, organize the end-of-year activity for your team**

- The party needs to take place no longer than a week after the last game
- Team parents should recognize their coaches at this event, along with a team memento for the players: trophy, special t-shirt, etc